

Return Address:

Mr. Forrest Miller
Director of Support Services
Lake Washington School District No. 414
P.O. Box 97039
Redmond, WA 98052-2563

INTERLOCAL AGREEMENT

PUGET SOUND SCHOOL COALITION

This Interlocal Agreement is dated this 13th day of December, 2006, by and between the Bethel School District No. 403, the Everett School District No. 2, the Federal Way School District No. 210, the Franklin Pierce School District No. 402, the Issaquah School District No. 411, the Lake Washington School District No. 414, the Northshore School District No. 417, the Orting School District No. 344, the Riverview School District No. 407, the Snohomish School District No. 201, the Snoqualmie Valley School District No. 410, the Tahoma School District No. 409, and the White River School District No. 416 (collectively, the "Parties" or the "Coalition").

WHEREAS, the Coalition is comprised of a group of school districts located in the Puget Sound area; and

WHEREAS, the Coalition has previously acted collectively and plans to continue to act collectively on matters more specifically defined herein; and.

WHEREAS, the Coalition wishes to formally outline its mutual goals, the conditions and requirements for participating in the Coalition and for terminating membership in the Coalition, the allocation of fees among the members, and the operating procedures under which the Coalition will act; and

WHEREAS, the Parties enter into this Interlocal Agreement pursuant to and in accordance with the State Interlocal Cooperation Act, Chapter 39.34 RCW, for the purposes of setting forth the duties and responsibilities of the parties with regard to Coalition activities.

NOW THEREFORE, the Parties agree as follows:

I. Introduction and Mission Statement:

The purpose of this Interlocal Agreement is to establish an organizational framework. The members of the Coalition seek to work collaboratively on issues such as permitting, land use, planning, impact fees, school construction, school funding, and other projects of mutual interest. With regard to "other projects of mutual interest," Coalition members shall discuss the

appropriate level of participation, if any, and shall revisit the issue of participation at regular intervals. With regard to all issues, Coalition members shall determine the scope of the issues and the appropriate work products. Under no circumstances shall membership in the Coalition be deemed to commit a member automatically to approving a proposed budget. All budgets must be approved pursuant to the procedures outlined in subsections IV.C and D below.

II. Membership:

Any school district that wishes to become a member of the Coalition must indicate its intent to join the Coalition by August 1st of each school year. A district may join the Coalition at other times during the school year, but such a request is subject to the approval of the other Coalition members by a simple majority. The minimum term of membership is for one year. Any school district wishing to terminate its membership in the Coalition can do so by indicating its intent prior to or on the date of the September meeting each school year. Any future changes to the Coalition name do not constitute an amendment to this Agreement. The addition of members to the Coalition does not constitute an amendment to this Agreement. Any school district that becomes a party to this Agreement shall thereby assume the general rights and responsibilities of all other parties to this Agreement.

III. Fees:

The fee allocation model will be determined by Coalition members at the annual meeting. When a school district terminates its membership in the Coalition, that school district is not entitled to a refund of the payments made or other contributions it has made to the Coalition.

IV. Operating Procedures:

A Meetings and Membership:

As appropriate, the Coalition will meet on a monthly basis, except for the month of July and August. At the September business meeting, the members of the Coalition will determine the Coalition's membership for the upcoming year. The meetings to review and approve if appropriate the proposed budget shall be scheduled for the months of September, December, March, and June each year.

B. Representatives:

Each district will appoint a representative or representatives to the Coalition and shall advise the Coalition of the district's designee(s) at the September meeting. The representative(s) will receive copies of the Coalition's briefing materials, updates (including email updates), proposed work plans, proposed budgets, and billings for membership fees.

The representative(s) should plan to attend the monthly Coalition work sessions. It is the responsibility of the representative(s) to report the Coalition's work projects and to request budget authorization from the appropriate individual in the

district. The representative(s) will be referred to in this Agreement as the "Coalition member."

C. Proposed Work Plan and Budget:

Prior to each year's September Coalition meeting, Coalition members will receive a proposed work plan and a proposed budget for the first quarter of the school year. Each Coalition member is encouraged to discuss and to seek authorization from the appropriate individual in the district for the proposed work plan and the proposed budget. Any district who would like to amend the scope of the work plan is encouraged to contact the Coalition's Legal Counsel prior to the Coalition meeting.

D. Review and Adoption of the Work Plan and Budget:

At the September Coalition meeting, Coalition members will be briefed regarding the work efforts for the past quarter (June to August). Coalition members will then discuss the proposed work plan for the first quarter of the school year (September to November). Based on the proposed work plan, the Coalition will then discuss the proposed budget accompanying the work plan. If a Coalition member needs additional time to consult with the appropriate individual in the district (due to changes that are made at the Coalition meeting), the process for adopting the budget can be extended or modified as needed. Otherwise, Coalition members will adopt or amend the quarterly budget at the September meeting. The action of the Coalition to adopt the budget is subject to a simple majority vote.

This work plan and budget process will be repeated at the December, March, and June meetings each year.

E. Selection of the Chair:

At the September business meeting, Coalition members will select a Chair by a simple majority vote. The Chair will assist in developing the work plan and will provide direction to Legal Counsel if unforeseen issues arise between Coalition meetings that require an immediate response. The Chair will also monitor the activities of the Coalition in relation to the Coalition's budget, and will monitor the acquisition of any real and personal property to be used by the Coalition.

F. Monthly Assessments:

In each subsequent month, Coalition members will meet and discuss the status of Coalition work projects. At the meetings, Coalition members are briefed and then are asked to provide direction to Legal Counsel regarding the work plan, strategic issues, and future courses of action.

G. Subgroups:

As appropriate, subgroups of Coalition members may be created to work on specific projects and then report back at future Coalition meetings.

H. Legal Counsel:

The Coalition shall be empowered to select and hire Legal Counsel to provide legal services and assistance. Legal Counsel shall serve as an ex-officio member of the Coalition and shall be authorized to represent the Coalition in matters before the courts, the Legislature, governmental agencies and bodies, as well as other groups having an interest in or reviewing matters pertaining to the work of the Coalition. The term of agreement between the Coalition and Legal Counsel shall be automatically renewed unless terminated in accordance with the contract.

Between meetings and as appropriate, Coalition members will receive updates and requests for information from Legal Counsel by email, by memorandum, or by telephone.

I. Superintendents:

Superintendents (or their designees), if they do not serve as the district's representative to the Coalition, may be requested to participate in meetings with elected officials on behalf of the Coalition. Briefings of the Superintendents may also be scheduled on a quarterly or semi-annual basis as requested by the Coalition. The Coalition may also request written briefing materials on specific matters for the Superintendents and/or School Boards.

J. Review and Amendments:

Each June, Coalition members will review the work projects and the accomplishments for the prior school year. Coalition Members may also consider amendments to these operating procedures in September. If a supermajority (two-thirds) of the Coalition members concur, the operating procedures can also be amended at any time of the year.

V. General Terms:

- A. This Interlocal Agreement shall be effective as to each Coalition member when the Board of Directors of that Coalition member has authorized the Superintendent to enter into the Interlocal Agreement by resolution, motion, or otherwise, and that Coalition member has executed the Interlocal Agreement. If any Coalition member fails to so approve this Interlocal Agreement, the Interlocal Agreement shall remain effective and in force for all members that otherwise

complied with the necessary statutory requirements. This Agreement shall remain in effect until terminated in writing.

- B. It is recognized that amendments to this Interlocal Agreement may become necessary, and such amendment shall become effective only when the Parties have executed a written addendum to this Interlocal Agreement.

VI. Rights to Other Parties:

It is understood and agreed that this Interlocal Agreement is solely for the benefit of the Parties hereto and conveys no right to any other party.

VII. Governing Law and Filing:

- A. This Interlocal Agreement shall be construed and enforced in accordance with, and the validity and performance hereof shall be governed by, the laws of the State of Washington.
- B. This Interlocal Agreement shall be filed with the Secretary of each District's Board of Directors and shall be listed by subject on the website(s) of one or more of the Coalition members.

VIII. Counterparts:

This Interlocal Agreement may be executed in one or more counterparts. When the Interlocal Agreement, or such counterparts, has been executed by one or more districts in accordance with the General Terms, it shall be binding on those districts, even though the districts may not have, at that time, signed a single Interlocal Agreement.

IN WITNESS WHEREOF, the undersigned have executed this Interlocal Agreement on the date and year set forth above.


Bethel School District No. 403

Everett School District No. 2

Federal Way School District No. 210

Franklin Pierce School District No. 402

complied with the necessary statutory requirements. This Agreement shall remain in effect until terminated in writing.

- B. It is recognized that amendments to this Interlocal Agreement may become necessary, and such amendment shall become effective only when the Parties have executed a written addendum to this Interlocal Agreement.

VI. Rights to Other Parties:

It is understood and agreed that this Interlocal Agreement is solely for the benefit of the Parties hereto and conveys no right to any other party.

VII. Governing Law and Filing:

- A. This Interlocal Agreement shall be construed and enforced in accordance with, and the validity and performance hereof shall be governed by, the laws of the State of Washington.
- B. This Interlocal Agreement shall be filed with the Secretary of each District's Board of Directors and shall be listed by subject on the website(s) of one or more of the Coalition members.

VIII. Counterparts:

This Interlocal Agreement may be executed in one or more counterparts. When the Interlocal Agreement, or such counterparts, has been executed by one or more districts in accordance with the General Terms, it shall be binding on those districts, even though the districts may not have, at that time, signed a single Interlocal Agreement.

IN WITNESS WHEREOF, the undersigned have executed this Interlocal Agreement on the date and year set forth above.

Bethel School District No. 403



Everett School District No. 2

Federal Way School District No. 210

Franklin Pierce School District No. 402

complied with the necessary statutory requirements. This Agreement shall remain in effect until terminated in writing.

- B. It is recognized that amendments to this Interlocal Agreement may become necessary, and such amendment shall become effective only when the Parties have executed a written addendum to this Interlocal Agreement.

VI. Rights to Other Parties:

It is understood and agreed that this Interlocal Agreement is solely for the benefit of the Parties hereto and conveys no right to any other party.

VII. Governing Law and Filing:

- A. This Interlocal Agreement shall be construed and enforced in accordance with, and the validity and performance hereof shall be governed by, the laws of the State of Washington.
- B. This Interlocal Agreement shall be filed with the Secretary of each District's Board of Directors and shall be listed by subject on the website(s) of one or more of the Coalition members.

VIII. Counterparts:

This Interlocal Agreement may be executed in one or more counterparts. When the Interlocal Agreement, or such counterparts, has been executed by one or more districts in accordance with the General Terms, it shall be binding on those districts, even though the districts may not have, at that time, signed a single Interlocal Agreement.

IN WITNESS WHEREOF, the undersigned have executed this Interlocal Agreement on the date and year set forth above.

Bethel School District No. 403

Everett School District No. 2

Ed Barney

Federal Way School District No. 210

Franklin Pierce School District No. 402

- B. This Interlocal Agreement shall be filed with the Secretary of each District's Board of Directors and shall be listed by subject on the website(s) of one or more of the Coalition members.

VIII. Counterparts:

This Interlocal Agreement may be executed in one or more counterparts. When the Interlocal Agreement, or such counterparts, has been executed by one or more districts in accordance with the General Terms, it shall be binding on those districts, even though the districts may not have, at that time, signed a single Interlocal Agreement.

IN WITNESS WHEREOF, the undersigned have executed this Interlocal Agreement on the date and year set forth above.

Bethel School District No. 403

Everett School District No. 2

Federal Way School District No. 210



Franklin Pierce School District No. 402

Issaquah School District No. 411

Lake Washington School District No. 414

Northshore School District No. 417

Orting School District No. 344

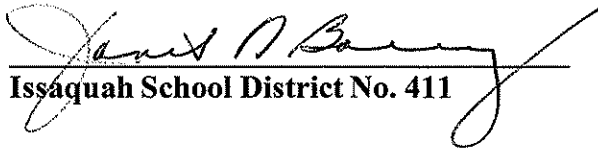
Riverview School District No. 407

Snohomish School District No. 201

Snoqualmie Valley School District No. 410

Tahoma School District No. 409

White River School District No. 416



Issaquah School District No. 411

Lake Washington School District No. 414

Northshore School District No. 417

Orting School District No. 344

Riverview School District No. 407

Snohomish School District No. 201

Snoqualmie Valley School District No. 410

Tahoma School District No. 409

White River School District No. 416

K:\31790\99999\GT\GTY_A21CF4

IN WITNESS WHEREOF, the undersigned have executed this Interlocal Agreement on the date and year set forth above.

Bethel School District No. 403

Everett School District No. 2

Federal Way School District No. 210

Franklin Pierce School District No. 402

Issaquah School District No. 411



Lake Washington School District No. 414

Northshore School District No. 417

Orting School District No. 344

Riverview School District No. 407

Snohomish School District No. 201

Snoqualmie Valley School District No. 410

Tahoma School District No. 409

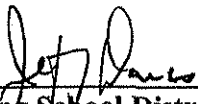
White River School District No. 416

K:\31790\99999\GTYGTY_A21CF4

Issaquah School District No. 411

Lake Washington School District No. 414

Northshore School District No. 417



Orting School District No. 344

Riverview School District No. 407

Snohomish School District No. 201

Snoqualmie Valley School District No. 410

Tahoma School District No. 409

White River School District No. 416

K:\31790\99999\GTY\GTY_A21CF4

Issaquah School District No. 411

Lake Washington School District No. 414

Northshore School District No. 417

Orting School District No. 344



Riverview School District No. 407

Snohomish School District No. 201

Snoqualmie Valley School District No. 410

Tahoma School District No. 409

White River School District No. 416

K:\31790198999\IGTY\IGTY_A21CF4

William A. Myt

Snohomish School District No. 201

Snoqualmie Valley School District No. 410

Tahoma School District No. 409

K:\31790\99999\GTY\GTY_A21CF4

Issaquah School District No. 411


Lake Washington School District No. 414

Northshore School District No. 417

Orting School District No. 344

Riverview School District No. 407

Snohomish School District No. 201



Snoqualmie Valley School District No. 410

Tahoma School District No. 409

White River School District No. 416

Issaquah School District No. 411

Lake Washington School District No. 414

Northshore School District No. 417

Orting School District No. 344

Riverview School District No. 407

Snohomish School District No. 201

Snoqualmie Valley School District No. 410

Mary Jane Haser
Tahoma School District No. 409

White River School District No. 416

K:\31790\99999\GT\GTY_A21CF4

Issaquah School District No. 411

Lake Washington School District No. 414

Northshore School District No. 417

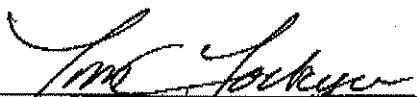
Orting School District No. 344

Riverview School District No. 407

Snohomish School District No. 201

Snoqualmie Valley School District No. 410

Tahoma School District No. 409


White River School District No. 416

K:\31790\9999\AGTYGTY_A21CF4