

## **ALTERNATIVE LEARNING EXPERIENCE PROGRAMS**

The district establishes the following as alternative learning experience programs, provided on site or over the internet or by other electronic means, as defined in WAC 392-121-182.

- Contract based Alternative Learning Experience Program
  - Online Learning through the OSPI Digital Learning Department that is taken as part of a student's regular schedule but completed off campus.
- I. Every student enrolled in the program shall have a written individual plan developed by the student's supervisor in collaboration with the student, the student's parents, and other interested parties. The student's supervisor must be certificated instructional staff, a contractor as defined in WAC 392-121-188 or an instructional staff member working with certificated staff/contractor. The student's supervisor has primary responsibility and accountability for the plan. The student learning plan must meet the following minimum criteria. The plan must:
    - A. Include a schedule of the duration of the program, including the beginning and ending dates;
    - B. Describe the specific learning goals and performance objectives of the alternative learning experience. This requirement may be met through course syllabi or other detailed descriptions of learning requirements.
    - C. Describe the average number of hours per week that the student will engage in learning activities to accomplish the objectives of the plan;
    - D. Describe how weekly contact requirements will be fulfilled;
    - E. Identify instructional materials essential to successful completion of the learning plan;
    - F. Include a timeline and method for evaluating student progress toward the learning goals and performance objectives specified in the learning plan; and
    - G. Identify whether the alternative learning experience meets one or more of the state essential academic learning requirements defined by the district. High School alternative learning plans must identify whether the experience meets state and district graduation requirements.
  - II. The District will comply with WAC 392-121-182 (2) (b) through its annual budget report to the board .
  - III. Student performance will be supervised, monitored, assessed, evaluated, and recorded by certificated instructional staff, certificated staff of a contractor or by instructional staff working with certificated staff/contractor. This is accomplished through the creation of the learning plan, weekly student contact, monthly progress reviews, and learning plan revisions as necessary.
  - IV. Each student enrolled in an alternative learning experience program shall have direct personal contact with school staff at least weekly, to discuss and evaluate student progress, until completion of the course objectives or the requirements of the learning plan. This contact may be accomplished by a face-to-face meeting with the student, and if appropriate, with the parent or guardian or through the use of telephone, e-mail, instant messaging, interactive video communication, or other means of digital communication.
  - V. Each student's educational progress will be reviewed at least monthly. The results of the reviews shall be shared with the students and with the parent or guardian of students in K-8 programs. If a student does not make satisfactory progress in the activities identified in his or her plan, a revised plan may be implemented.
  - VI. District Supervision:

The district shall designate one or more person(s) responsible for approving specific alternative learning experience programs or courses, monitoring compliance with WAC 392-121-182 and providing the required reporting.

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| Cross References | Board Policy 2020                  | Curriculum Development and Adoption of Instructional Materials  |
| Legal Reference: | WAC 392-121-182<br>RCW 28A.320.230 | Alternative learning experience requirements<br>Instructional Materials – Instructional Materials Committee |

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**Issaquah School District**  
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