

FIELD TRIPS, EXCURSIONS AND OUTDOOR EDUCATION

Field trips are defined as travel away from the school premises, under the supervision of a staff member, for the purpose of affording students a direct learning experience not available in the classroom. The district recognizes that field trips when used for teaching and learning integral to the curriculum are an educationally sound and important ingredient in the instructional program of the schools or is a direct out-growth of an approved ASB or ex-curricular activity.

The superintendent/designee has the authority to approve all field trips. Outdoor education resident school plans shall be presented to the superintendent for approval.

Procedures shall be developed for the operation of a field trip or an outdoor education activity to ensure that the safety of the students shall be protected and that parent/guardian permission is obtained before the students leave the school. Each field trip must be integrated with the curriculum and coordinated with classroom activities that enhance its usefulness. In some cases, private vehicles may be used to transport students as allowed under district policy, if approval is obtained in advance from the principal.

No staff member may solicit students for any privately arranged field trip or excursion without prior consultation with his/her building principal or supervisor to ensure that all communication and procedures clearly specify the sponsoring organization.

Cross References:

Policy 5630	Volunteers
5630P	Volunteers – Procedures
5630F1	Volunteer Hold Harmless Agreement
5630F2(A)	Volunteers – Checklist/Agreement
5630F2(B)	Volunteers – Checklist/Agreement
6625	Private Vehicle Transportation
3520	Student Fees, Fines, Charges

Legal References:

RCW 28A.330.100(5)	Additional powers of board
67.20.020	Parks — Contracts for cooperation
WAC 181-87-090	Improper remunerative conduct

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Issaquah School District
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