

**Certificated and Classified Job Descriptions**

Staff of the district are subject to the policies of the district, of staff collective bargaining agreements in effect, State Board of Education regulations, State Superintendent of Public Instruction regulations and other applicable laws.

The superintendent shall be responsible for developing administrative procedures to assure that staff know what is expected of them and how these expectations may be achieved. Each staff member shall receive a job description upon employment. All job descriptions will be reviewed periodically and revised when appropriate. Job descriptions may serve as a basis of evaluation if this practice does not conflict with bargained agreements or other district evaluation practices.

## Legal References:

RCW	28A.405	Teachers—General provisions
	28A.405.100	Job descriptions for school administrators

Adopted September 24, 1987

Formerly: Policy No. 5220