

**Financial Reports - 6030**

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**Monthly Report**

The business office shall submit budget status reports as scheduled by the board for the following funds:

- A. General fund,
- B. Capital projects fund,
- C. Debt service fund,
- D. Associated student body fund, and
- E. Transportation vehicle fund.

A “statement of financial condition” shall be submitted to the board. As part of the budget status report, the superintendent/designee shall provide the board with a brief written explanation of any significant deviation in revenue and/or expenditure projections that may affect the financial status of the district.

## Legal References:

RCW	28A.150.230	Basic Education Act of 1977 — District school directors as accountable for proper operation of district — Scope — Responsibilities
	28A.400.030(3)	Superintendent's duties
WAC	392-123-110	Monthly financial statements and reports prepared by school district administrator
	392-123-115	Monthly budget status report for general fund operations
	392-123-120	Statement of financial condition — Financial position of the school district
	392-123-125	Personnel budget status report
	392-123-132	Reconciliation of monthly county treasurers' statement to district records