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**Bus Maintenance – 6650P**

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Bus drivers shall perform the following tasks on a daily basis:

- A. Ensure that the windshield and rear window of the bus are clean before beginning any trip.
- B. Ensure that tools and other miscellaneous articles are properly restrained and compartmentalized and that no passenger boards with materials which might present a hazard in case of a sudden stop or accident.
- C. Be certain that all brakes, lights, stop signs, warning signal lamps, and other safety devices are working properly before starting on any trip and assure that the bus is equipped with a first aid kit and a fully charged fire extinguisher.
- D. Check the latch, safety lock and warning system for emergency doors.
- E. Report to the bus garage staff any malfunctions needing repair on the bus in his/her charge.