

Beaver Lake Middle School Operating Norms 2020-21

As a Site Council, we agree to:

Conduct ourselves in a respectful and professional manner.

- Arrive on time, be prepared, and be at all meetings
- Employ active listening
- Focus all attention on the person speaking / presenting
- Avoid side conversations
- Abide by rules of confidentiality
- Protect the dignity of others
- Set aside judgment
- Support group decisions 100%

Focus our time on the task before us.

- When appropriate work with a time keeper
- Stick to the agenda
- Keep meeting minutes and provide closure / meeting review

Be an active participant.

- Allow for all to participate
- Seek to understand, then be understood
- Try to maintain a civil tone during discussions / conversations
- Maintain a sense of humor

I have reviewed the BLMS Site Council By Laws, the District Policy on Site Councils and the training materials. I agree to support the BLMS Site Council Operating Norms.

Name (Please Print)

Signature

Date