

Advance Notice
February 13, 2013

District Budget Development Guidelines/Critical Steps and Target Dates – Board

Action to be taken: I move the Board adopt the 2013-14 District Budget Development Guidelines as presented.

The administration requests adoption of the District Budget Development Guidelines for 2013-14 (see separate attachment)

The administration has established key steps in the budget development process (below) and requests board discussion and direction on these steps as appropriate. Jacob Kuper will be available for further discussion.

Critical Steps and Target Dates

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| 1. Board of Directors' Budget Guidelines | February 13 |
| 2. Budget Process "tracked" with updates on District website | Jan-Aug |
| 3. Legislature Adopts State Budget (SINE DIE) | April 28 |
| 4. Superintendent's Budget Review and Program Reductions announced as needed. | By April 30 |
| 5. Five-member Financial Advisory Core Team (FACT) members identified; team begins to meet to review budget development. (Board, principal, certificated, classified and PTSA reps to be named) | June-August |
| 6. District Budget Completed | Jun/Jul |
| 7. Public hearing – Proposed 2013-14 Budget | Aug 14 |
| 8. Budget Adoption | Aug 28 |
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