



Office365 for home use is available free of charge for all Issaquah School District staff and secondary students. With Office365, secondary students may access the latest version of Word, Excel, PowerPoint, OneNote, and much more on **personal computers and devices (up to five!)**.

To get Office, secondary students will need to do the following:

1. Log in to Microsoft's online portal here: <http://www.microsoftonline.com>
2. Students use their in-district network username in the form of an Issaquah email address (i.e. SmitJon16 would be SmitJon16@issaquah.wednet.edu) and regular network password
3. Choose Work or School Account when given the choice.
4. Download and install Microsoft Office 365/2013 onto your home computer – (with parent permission)

If you are having problems with your password please email isd365passwordhelp@issaquah.wednet.edu for assistance.

Please be aware that anytime you install software there is a risk that your computer will run slower or there could be more serious consequences such as needing to do complete re-installation of the OS and software. You would be wise to back up your computer completely. Please read through the following before proceeding.

Employees understand and agree that if you download, install, transmit, or display Office 365 to your own personal device under the acceptable use terms of the Staff Advantage Terms and Conditions, you do so at your own discretion and risk and that you will be solely responsible for any damage to your device, and all costs associated therein, and or property or loss of data that results. The Issaquah School District shall not provide any support for Office 365 on an employee's personal devices and shall not pay for nor reimburse an employee for any costs associated with hardware failures as a result of downloading, installing, transmitting, or displaying Office 365 on an employee's personal device.