

***EL-8***  
***COMMUNICATION AND SUPPORT TO THE BOARD***

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The Superintendent shall not fail to appropriately inform and support the Board in its work.

Further, without limiting the scope of the foregoing by this enumeration, he or she shall not:

1. Neglect to submit required monitoring data (BSL-4) in a timely, accurate, understandable, non-defensive and unbiased fashion, directly addressing provisions of Board policies being monitored and justifying his/her interpretation.
2. Fail to report in a timely manner an actual or anticipated noncompliance with any policy of the Board.
3. Neglect to submit decision information required periodically by the Board or fail to inform the Board of relevant trends.
4. Fail to advise the Board of any incidental information it requires, including anticipated media coverage, threatened or pending claims or lawsuits and material internal changes.
5. Fail to advise the Board if, in the Superintendent's opinion, the Board or any of its members are not in compliance with its own policies on governance process and Board-Superintendent Linkage, particularly in the case of Board or Board member behavior that is detrimental to the working relationship between the Board and the Superintendent.
6. Present information in unnecessarily complex or lengthy form or in a form that fails to differentiate among information of three types: monitoring, decision preparation, and incidental.
7. Fail to provide a workable mechanism for official Board, Board officer, or Board committee communications.
8. Fail to deal with the Board as a whole, even when fulfilling individual requests for information.
9. Fail to supply for the Board's consent agenda, along with applicable monitoring information, all decisions delegated to the Superintendent yet required by law, regulation, or contract to be Board-approved.
10. Fail to advise the Board of significant transfers of money within funds or other changes substantially affecting the district's financial condition.

11. Fail to establish a procedure for informing the Board in a timely manner of the administrative disposition of complaints presented to the Superintendent by the Board.
12. Fail to inform the Board in advance of any deletions of, additions to or significant modifications to any instructional programs.
13. Inform the Board of any significant changes in District Regulations, either deletions, additions or amendments.

*December 14, 2005 – Adoption*  
*September 14, 2016 – Amended*

*Monitoring Method: Internal*  
*Monitoring Frequency: Internal Annually in September*