

High School Schedule Committee Norms

1. Start and end the meetings on time; Include a scheduled break, but consider flow of discussion
2. Active listening; don't get distracted by cell phones, etc.; be totally present
3. Stress teamwork, consider all ISD students, not just your own school
4. Keep an open mind, be respectful of others views, respect alternative ideas
5. Stay on task
- ~~6.~~ Value the dignity and worth of each person; focus on issues, not a person.
7. Ask clarifying questions of each other
8. Wait to be recognized by the leader
9. Be positive, assume good intent
10. Avoid redundancy, Watch your "air time"
11. Facilitator will acknowledge when there is group agreement and ensure each member has had an opportunity to speak on an issue.
12. End meeting with goals for things to consider for next meeting

9/21/2011