

High School Schedule Committee Minutes 9-24-18

- **Attendees:** Andrea McCormick (Principal, Issaquah High School), Sean Martin (Principal, Liberty High School), Alicia Mitchell (Assistant Principal, Skyline High School), Jen Martinson (Counselor, Issaquah High School), Henry Level (English Teacher, Liberty High School), Ami Williams (Math Teacher, Skyline High School), Mark Buchli (IEA Representative and Science Teacher, Liberty High School), Mitzi Widdows (Parent Representative, Liberty High School), Josh Almy (Deputy Superintendent), Donna Hood (Principal, Skyline High School and Incoming Executive Director of High School Education), Martin Turney (Executive Director of Operations), Ruth Moen (Group Facilitator), Ron Thiele (Superintendent)

4:00--4:10

- Ruth Moen Introduction
 - Ruth Moen is here to facilitate dialogue
- Review Committee Members
 - Member introduction – Review of norms and most valuable norm to each member
- Review Meeting Minutes from Previous Meeting
 - Reviewed quorum and votes needed to pass
 - Clarified that members must be present to vote
- Approve Meeting Minutes
 - Minutes approved

4:10--4:30

- Review Survey Results from Students and Community
 - Introduction of survey results handouts – discussed how responses compare to bell time survey , clarified write in responses and discussed response rates
 - Discussed patterns and trends for students
 - More students identified social emotional learning within the day
 - Students say both - we have enough and want more opportunities
 - Students expressed the need for time to have a job
- Review Staff Survey Results
 - Staff results suggest more hours needed in school day – want long blocks and to meet each day
 - Attitudes towards electives was very positive
 - Staff appears concerned about meeting graduation requirements
- Review of Parent Survey Results
 - Emphasis on electives
 - LHS had highest response rate
 - Parent primary focus on academic support and tutorials, social emotional learning was the second highest concern
 - Parents appear more open minded to other options

4:30--4:40

- Charter Clarity—Ron Thiele
 - Levy money is available to support how our students meet the requirements of core 24
 - Is pressure leading to students identifying the need to embed social emotional learning in the change?
 - Can remediation be incorporated into school day?
 - Concern about working conditions for teachers – schedule must not adversely impact staff workload
 - Goal is to look for a better way to serve students if it is available
 - Staff will be hired to accommodate the schedule change – space will be a challenge as will hiring the staff to support the schedule change.
 - Potential impact to Wednesday schedule discussed

4:40--5:00

Update on Community Sessions

- Format--small group rotation and duration
 - Intention for community to ask questions and for HSSC to listen
 - Consider brief tutorial to introduce work of committee before meetings begin
 - Facilitator listens to questions and brings back information to committees next meeting
 - Recommendation: Groups will be facilitated by district representatives and committee members will be able to roam and listen to group input. Information will be recorded.
All agreed.
- Main Qs to collect answers to – guiding questions. Possibilities are:
 - What schedule optimizes student learning
 - What is it about your student schedule that you like and dislike
 - What are the reasons driving the desire for the proposed changes – what do you value in a schedule and what does your student need
 - What does the social emotional need mean during the school day
 - What is the parent reality for challenges of student schedule
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- Hood and Almy propose two dates Mon. Oct. 11th and Th. Oct. 25th at District Office on Holly Street
 - Consider not having both on a Thursday - Agreed on 10/15 and 10/25
 - Central location (Admin building) and later start time (possibly 6:30 – 8:00), refreshments will be offered
 - Students and parents are welcome
- Hood and Almy schedule, ways to publish. Admin will generate message to be sent out
 - E news
 - Schedule committee website
 - Your websites

5:00--5:45

Sample Schedules--Northshore, Bellevue, Mercer Island, Portland, Drop Schedule and LHS

- Rotating drop schedule – Benefits the student who is not always at their best at one part of the day, more elective opportunities that at two of our ISD high schools
- Modified block schedule – see all classes 4 days/week with one extra class more than a 6 period day. Consistency for students with longer blocks of time for each class once per week. This fits our Wednesday late start. There is one fewer elective than LHS
- Contact time with students
 - Mercer Island – easy to remember schedule
 - Bellevue – benefits of block and tutorial time provides additional opportunities for support. Stability in instructional planning and plenty of elective opportunities
 - Liberty – longer blocks increase opportunity to dive into learning. Homework bonus for students since every other day classes. Many electives and great opportunities to offer more.
 - Portland – does not have early release
 - Northshore – has consistent flex time
 - Sammamish – Has tutorial 4 days per week, could allow for SEL or HSBP, you see all students at start and close of week, some longer blocks for lessons where teachers wasn't to go deeper
- What are the merits of the schedules in front of us?
 - All have merits. Must look at frequency of instruction and increased contact time and opportunity.

5:45--6:00

- Work on next agenda
 - How does a change of this type impact social emotional issues for students? How does each schedule impact students – stress, transitions per day etc, different schedule each day, lack of elective to support academic and social support. Members will reach out to contacts in other Districts and bring back information
 - ASCA will be reviewed to explore other resources to provide insight into the impact – Jen Martinson
 - Look at Numbers of students accessing 7th period credit recovery or electives - live or online, and students accessing academic support within the school day .
 - Explore what flex time looks like in each building, and in other districts – Andrea McCormick , Donna Hood and Ruth Moen
 - HSSC members will look into sample schedules and work on them (adding minutes as needed) using the Mercer Island format and bring daily minutes, weekly minutes and see if it hits 1080 hours – All Committee Members
 - Electives offered at each school will be available at next meeting – Joanna Staikos
- Members shared one take away from the meeting