

**APPLICATION FOR FIELD TRIP – USE OF WATERCRAFT OVER 26 FEET**

(Note: Washington State Ferries and Commissioned Naval Vessels are exempt)

**SCHOOL:** \_\_\_\_\_

Instructions: Please complete ALL of the information listed below and send directly to the BUSINESS OFFICE - ADMIN. BLDG. This form must be completed at least TWO WEEKS before the scheduled trip to ensure this planned activity has insurance coverage. Without insurance coverage, the activity will be canceled.

The three watercraft activities NOT covered by WSRMP are: water-skiing, river rafting or using a jet ski or similar craft.

**USAGE**

Date(s) of Use: \_\_\_\_\_

Location of Use: \_\_\_\_\_

Purpose of Use: \_\_\_\_\_

Number of people aboard: Students: \_\_\_\_ Employees: \_\_\_\_ Parents/Volunteers: \_\_\_\_

**VESSEL**

Length of vessel: \_\_\_\_\_ Type of Vessel: \_\_\_\_\_

Identity of Vessel Operator/Owner: \_\_\_\_\_

Phone number: \_\_\_\_\_

Operator/Owner's Marine Liability Insurance\*: Limits \$: \_\_\_\_\_

Insurance Company: \_\_\_\_\_

**\*PLEASE ATTACH A CURRENT CERTIFICATE OF LIABILITY INSURANCE naming the Issaquah School District as an additional insured.**

Contact (Staff member): \_\_\_\_\_ Ext: \_\_\_\_\_

Signature: \_\_\_\_\_  
Principal Date

Date Received: \_\_\_\_\_

Signature\* \_\_\_\_\_  
Business Office Date

**SEND DIRECTLY TO: Risk Manager– BUSINESS OFFICE**