School ______________  
# of boxes ____________  

### Disposal of Obsolete/Surplus Books Form

#### For Textbooks Only

<table>
<thead>
<tr>
<th>Subject</th>
<th>Title</th>
<th>Publisher &amp; Date</th>
<th>ISBN Number</th>
<th>Grade Level</th>
<th>Qty</th>
<th>Reason Code #</th>
</tr>
</thead>
</table>

#### For Library Books Only

<table>
<thead>
<tr>
<th>Type (fiction, non-fiction)</th>
<th>Subject</th>
<th># of Boxes</th>
<th>Reason Code #</th>
</tr>
</thead>
</table>

- Code #1 - Damaged beyond repair
- Code #2 - Obsolete - new adoption
- Code #3 - Obsolete - not used

Date: __________________ Signature of Principal/Program Manager: __________________

Adopted:  
Formerly: Form 7251F

Issaquah School District