



Date: July 2, 2020

Name of Work Group: Facility and Safety

Name of Recorder: Martin Turney, Karen Thies

Workgroup OBJECTIVE or TOPICS Considered in today's meeting (You are welcome to attach an agenda if that is easier):

<p>Summary of Vendor Demo's</p> <ul style="list-style-type: none"> • Thermal Cameras • Electronic Attestation <p>Continuation of Previous Topics</p> <ul style="list-style-type: none"> • Flow of Students/Staff • Screening Process <p>New Topics</p> <ul style="list-style-type: none"> • Isolation Protocol • Workstation Safety/Workplace Management
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What about your discussion do you feel is ultimately non-negotiable? It either MUST BE or MUST NOT BE part of the plan:

MUST BE PART	MUST NOT BE PART
<p>ISOLATION PROTOCOL</p> <ul style="list-style-type: none"> • Dedicated space to isolate potentially sick students • Supervision of students in isolation area required at all times <p>WORKSTATION/WORKPLACE SAFETY</p> <ul style="list-style-type: none"> • Mask requirement and self-attestation of wellness for all Staff entering building 	<p>ISOLATION PROTOCOL</p> <ul style="list-style-type: none"> • Do not use Health Room as Isolation Room due to proximity to front office in most bldgs. <ul style="list-style-type: none"> ○ Health Room will still be needed for non-COVID health issues (ie scraped knee, medications, etc)

What challenges do you foresee that you are taking into consideration or that you do not have an answer to:

CONSIDERATIONS:	UNANSWERED:
<p>ISOLATION PROTOCOL</p> <ul style="list-style-type: none"> • Keep Isolation area separate from other areas of bldg. if possible <ul style="list-style-type: none"> ○ Room should have outside door access and windows 	<p>ELECTRONIC ATTESTATION – Recommendation: continue to look into an electronic attestation option as avenue for pre-screening</p>

<ul style="list-style-type: none"> ○ Unused classroom or portable, potential of “plastic” sheeting to isolate further inside ○ Band/orchestra area (dependent on activity guidance) ○ Dedicated outdoor covered space for students awaiting pickup ○ Mobile tent options – take into account inclement weather and storage ● Additional cleaning / disinfecting protocols needed for Isolation area ● Students and Staff will continue to wear masks in Isolation area ● Additional PPE (gowns, face shields) will be made available for staff manning these areas ● Health Services to provide protocol to staff regarding how to assess student health ie – what symptoms appropriate to send student to Health Room or Isolation Room ● Staff member would call down to Health Room for student to be escorted to appropriate room <p>WORKSTATION/WORKPLACE SAFETY</p> <ul style="list-style-type: none"> ● Front Office habits / behaviors will need to change for all who access space (staff, students, parents, etc) ● Cubicle spaces may not currently meet social distance guidelines ● Plexiglass partitions /guards in front office with mask requirement for all staff <ul style="list-style-type: none"> ○ Slide through windows /retrofit current windows (Bookkeepers) ● Front Office “wait here” signage / floor tags ● Move physical workspace if able ie – separation of Front Office Staff if area no longer used due to visitor restrictions ● Staggered schedules for staff as appropriate 	<ul style="list-style-type: none"> ● How do we know as students arrive to campus which families have used electronic attestation and which have not for pre-screening? ● Is electronic attestations data immediately available? In what format? Who has access to this data? How long is data retained? ● Any electronic attestation must be easily access from mobile / PC / tablet devices with simple interface, and be available in multiple languages ● Could we use current ISD messaging system to “push out” attestation to families? ● Can Skyward be used to input data from parents / students? Collecting data vs purging data – we don’t have requirement to record temp ● Potential equity issues for families
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What concerns have surfaced regarding today’s Objective or Topics?

ISOLATION PROTOCOL

- Privacy – ensure students awaiting pickup are not identified by peers
- Students “abusing” isolation policy to leave school

- Determine what students require isolation

WORKSTATION/WORKPLACE SAFETY

- Separation of Office Professionals in Front Office
- Health Room Specialists sitting in Health Rooms with students
- Walk Up counter areas (Admin Payroll example)

What questions, input, or feedback must you have from the Steering Committee in order to move forward with your work group discussion to reach a recommendation?

QUESTIONS	INPUT OR FEEDBACK
<p>SCREENING</p> <ul style="list-style-type: none"> • Should the District pursue use of thermal cameras in addition to attestation, other temperature checks? • Will the District accept at-home attestations and allow those students to bypass on-site screening? 	

What are general questions or considerations that arose as part of the work group discussion that may not be part of your task, but that the group felt should be considered by the Steering Committee?

PARKING LOT QUESTIONS or CONSIDERATIONS:

- Protocol if isolated student not able to be picked up in timely manner
- Video training to share with students prior to school start of new social distancing protocols
 - PBSES already working some of this activity

Other: Please use this space to capture notes and other ideas not easily categorized in the above. If you are taking notes and are categorizing later, please attach the notes to this document and include them in your email.

SCREENING

- Of note: children do not appear to be spreaders of COVID
- OSPI requiring temp checks but this can occur at home via attestation

- Be mindful of weather effects on screening process – thermometers not functioning, students becoming warmer / colder while standing outside awaiting check

STUDENT FLOW

- Lower population of students on campus at any given time is recommended at secondary schools to adhere to necessary safety measures.
 - Staggering start times is a big concern for MS / HS
 - Phasing guidance from State does not necessarily match up with OSPI's recommendations
- Guidance is moving target and continually changes – which guidance to follow?
 - APA Guidance: 3ft of space per student, with masks, no adult guidance given
 - ISD follows WA State and KC DOH's guidance – overrides CDC guidance (6 ft of space) – do we need to communicate this to community?

Please email the completed form and any accordant notes to your Work Group Lead(s); Superintendent Ron Thiele at thieler@issaquah.wednet.edu with a copy to Assistant Superintendent Lisa Hechtman at hechtmanl@issaquah.wednet.edu.