



Date: Tuesday, July 14, 2020

Name of Work Group: Facility and Safety

Name of Recorder: Martin Turney, Karen Thies

Workgroup OBJECTIVE or TOPICS Considered in today’s meeting (You are welcome to attach an agenda if that is easier):

Continuation of Previous Topics <ul style="list-style-type: none"> • Space Recommendations • Signage • Screening Process New Topics <ul style="list-style-type: none"> • Positive COVID test Procedure
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What about your discussion do you feel is ultimately non-negotiable? It either MUST BE or MUST NOT BE part of the plan:

MUST BE PART	MUST NOT BE PART
<p>SPACE RECOMMENDATIONS</p> <ul style="list-style-type: none"> • Social Distancing Required – 6’ student to student in classrooms • Face Masks Required for all staff and students • Hand Sanitizer / Disinfectant available in all classrooms and workspaces <p>SIGNAGE</p> <ul style="list-style-type: none"> • More visual signs at ES level <p>SCREENING</p> <ul style="list-style-type: none"> • Attestation must be available in multiple languages <p>POSITIVE COVID TEST PROCEDURE</p> <ul style="list-style-type: none"> • Creation of Emergency Response Procedure in case of Student / Staff Positive Test result 	

What challenges do you foresee that you are taking into consideration or that you do not have an answer to:

CONSIDERATIONS:	UNANSWERED:
<p>SPACE RECOMMENDATIONS</p> <ul style="list-style-type: none"> • Transition / Passing time between periods will be less than 6’ distance but will be for short duration of time 	

<ul style="list-style-type: none"> • Face shields must be offered to all staff and students unable to wear face masks • Time built into daily schedule at ES level for dedicated hand washing (Soap/Water) – 20 seconds/student 	
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What concerns have surfaced regarding today’s Objective or Topics?

<p>SCREENING</p> <ul style="list-style-type: none"> • Functionality vs Logistics – how would attestation app work vs how does District use app data • Likelihood of parents forgetting to attest for younger children • Protocol if student attestation not received <p>POSITIVE COVID TEST PROCEDURE</p> <ul style="list-style-type: none"> • School / Building shut down due to deep cleaning

What questions, input, or feedback must you have from the Steering Committee in order to move forward with your work group discussion to reach a recommendation?

QUESTIONS	INPUT OR FEEDBACK
<p>SCREENING</p> <ul style="list-style-type: none"> • Skyward module for attestation – can this be used via mobile? • Can Skyward send daily email reminders for attestation? • Can Blackboard system be used to push out reminders? • Can QR code be available on paper form to upload form into Skyward? • Is phone attestation from parent acceptable? <p>POSITIVE COVID TEST PROCEDURE</p> <ul style="list-style-type: none"> • Re-entry criteria – when is staff / student allowed back in building? • HR questions – are staff teaching while in quarantine? 	<p>SIGNAGE</p> <ul style="list-style-type: none"> • Have student groups (ASB, etc) make additional signs for buildings • Use pictures of staff (principal, teacher) in masks to stress importance <p>SCREENING</p> <ul style="list-style-type: none"> • Bus signage to remind parents to fill out attestation • Communication key to ensure families understand importance of daily attestation • Visual screening of student part of overall screening process, to be included with attestation and temp check - if student looks ill, no entry to building <p>POSITIVE COVID TEST PROCEDURE</p> <ul style="list-style-type: none"> • Tabletop exercise for All Admin • List of questions to be answered include: <ul style="list-style-type: none"> ○ Last day in building

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| | <ul style="list-style-type: none"> ○ Day when symptoms may have started ○ Staff and Students who may have been in contact ● Deep cleaning of school / workspace |
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What are general questions or considerations that arose as part of the work group discussion that may not be part of your task, but that the group felt should be considered by the Steering Committee?

PARKING LOT QUESTIONS or CONSIDERATIONS:

POSITIVE COVID TEST PROCEDURE

- Should staff be regularly tested for COVID-19? Recommendation? Personal Choice?

PRESCHOOL PROGRAMS

- Not brought into this workgroup's discussion

STAFF MEETINGS

- Recommendation to hold all team / staff meetings virtual for foreseeable future

EMPLOYEE RETURN TO ADMIN BLDG

- Is there directive to have employees return by particular date?

Other: Please use this space to capture notes and other ideas not easily categorized in the above. If you are taking notes and are categorizing later, please attach the notes to this document and include them in your email.

Common Supplies in Classrooms (ie math manipulatives, textbooks)

- Each student has own dedicated set
- Leave in building over weekend
- Potential to disinfect depending on type of supply

Please email the completed form and any accordant notes to your Work Group Lead(s); Superintendent Ron Thiele at thieler@issaquah.wednet.edu with a copy to Assistant Superintendent Lisa Hechtman at hechtmanl@issaquah.wednet.edu.